



# RiskWatch

A Department of Administrative Services, Division of Risk Management Publication



Steve Hewlett, Assistant Director, Risk Management

If you are involved in a car accident driving a state car, if you are sued as a state employee, or if your building is damaged by fire, flooding or wind where you work, who are you going to call? **RISK MANAGEMENT!!!**

The Division of Risk Management (Risk) was organized in 1980, which provided for the State of Utah to be self-insured. It provided the State with a centralized insurer which consistently and uniformly met the needs and concerns of the agencies it insured. Risk provides liability, property and auto physical damage coverage to all state agencies, all school districts, all state-owned colleges and universities and to most charter schools. It also provides workers' compensation for state agencies.

The mission of Risk Management is to protect State assets, promote safety, and prevent losses through proactive, collaborative loss control and claims management, in partnership with the participating entities of the Risk Fund. To accomplish this mission, the Division has three internal sections: claims, loss control and administration. **- More -**

## Quarterly Training Changes and Ideas

In case you haven't already noticed, we've changed up our quarterly training schedule to accommodate school schedules, holidays, and the legislative session. The quarterly training symposia will now be held in the months of January, April, July, and October. We'll send out invitations, but don't hesitate to view our activities at [www.risk.utah.gov](http://www.risk.utah.gov). The next training will be held on April 26th at Utah Valley University's Distance Education Center and over the Utah Educational Network. A formal announcement with broadcast location information will be issued presently. We'll be asking for your input as we try this new format.

## Risk Control Committee Meeting Minutes

Don't forget that premium discounts are also available for entities that conduct four (4) risk control committee meetings each fiscal year (July 1 – June 30) and submit their minutes of those meetings on or before June 30th. Meeting minutes should be emailed to [sis@utah.gov](mailto:sis@utah.gov). Note, as well, that our underwriting standards direct each risk control committee to publish an agenda prior to each meeting and to forward a copy of the agenda to the Fund. Please send your agendas to your assigned Risk Management liaison or to Brian Nelson ([benelson@utah.gov](mailto:benelson@utah.gov)).

## Risk Rules

We frequently receive questions about what is expected of our risk coordinators and our covered entities. One of the best resources for answering many of your questions is the Risk Management General Rules, which can be accessed via the following link: <http://www.rules.utah.gov/publicat/code/r037/r037-001.htm#T8>. We urge you to become familiar with those rules and let us know if you have any questions.

## Self-Inspection Survey Reminder



While many of you are already anxiously engaged in conducting and completing your self-inspection surveys, it appears some of you haven't started yet or are just underway. To preserve your eligibility for premium discounts, you must complete and submit the survey by June 1, 2011. Please send your comments, concerns, or training requests to [sis@utah.gov](mailto:sis@utah.gov), or contact your designated Risk Management liaison. Because we hope all will avail themselves of this program and its premium credit, letters will be issued to your entity's executive leadership on April 15th if the survey has not been commenced by that date.



**Quarterly Training** - April 26, 2011, 9:00 - 12:00 noon presented live at UVCC and via UEN network. Click [here](#) for additional information

## Publication Of EEOC's ADA Regulations

On Friday, March 25, 2011, the Equal Employment Opportunity Commission's "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act, as Amended" was published in the Federal Register. This Final Rule and its Supplementary Information should be reviewed, understood and applied by all human resource professionals. A .pdf version of these important regulations can be accessed at <http://www.gpo.gov/fdsys/pkg/FR-2011-03-25/pdf/2011-6056.pdf>.

## More Stories

### Prompt Claims Reporting

There's an old adage that says "A stitch in time saves nine." I believe that statement could very well be the heart and soul of prompt claims reporting. While we appreciate all you do to avoid claims, they do happen, and when they do, prompt reporting is vital. Time is of the essence. **- More -**



### Playground Surfacing Materials ADA-Approved and Non-Approved

On March 15, 2011 The U.S. DEPARTMENT OF JUSTICE 2010 ADA Standards go into effect with specific new sections that govern the design, construction and numbers of accessible elements in playgrounds.

Section 240 of the 2010 Standards provides scoping for play areas and section 1008 provides the technical requirements. **- More -**



### The Quiet Challenges of Loss Prevention

In the arena of loss prevention, the audience seldom, if ever, sees or hears about the building that didn't burn down, the employee who wasn't injured, the lawsuit that wasn't filed, or the death that was avoided. Yet, when bad things happen, the spotlight of scrutiny is quick to illuminate our failures, and, at times, that spotlight can seem as bright and hot as the desert sun. **- More -**



## Points of Interest

- School Bus FAQs
- Auto Safety
- Smart Hiring

## ADA Symposium

Thanks to those of you who participated in our ADA Symposium on March 15th. Thanks, too, for the invaluable feedback so many of you provided. For those of you who were unable to attend, the presentation materials are now posted on our website: [www.risk.utah.gov](http://www.risk.utah.gov).