



## division of **Risk Management**

### **I need help! Who do I contact at Risk Management?**

If you have any questions for us at Risk Management, we want to help! Here is a list of common topics and who to contact in alphabetical order. It also includes a list of links on our website that may be helpful.

- **Accounting** - For payable & receivable accounts or budget questions please contact Audrey Crowton, Finance Manager, at [acrowton@utah.gov](mailto:acrowton@utah.gov).
- **Analytical Reports** – If you need a claims or loss control analysis, please contact our Strategy, Analytics & IT Manager, Jeff Rose, at [lisaadams@utah.gov](mailto:lisaadams@utah.gov), or [risk@utah.gov](mailto:risk@utah.gov).
- **Certificates of Insurance** - You can create a certificate of insurance at the following link on our website. There are also instructions on how to create a certificate at the same link - <https://utdrm.my.site.com/CertificateIntake/s/>
- **Claims** - To file a **new Auto/Bus claim**, have the VIN # of the insured vehicle involved handy and go to this website: <https://risk.utah.gov/report-a-claim/>.
  - **For all other new claims, please email us at [riskclaims@utah.gov](mailto:riskclaims@utah.gov)**. If you have questions about an existing claim, please contact your assigned adjuster. If you are unsure who that is, please contact us at [riskclaims@utah.gov](mailto:riskclaims@utah.gov) or our claims management at [aseely@utah.gov](mailto:aseely@utah.gov).
- **Early AAG Intervention** – If you have a potential claim or lawsuit for an employment or student civil rights or highly sensitive matter and are looking for assistance from the Attorney General’s office, please reach out to our attorney, Dennis Flynn, [dflynn@agutah.gov](mailto:dflynn@agutah.gov), and Senior Adjuster, Susan Nagata, [snagata@utah.gov](mailto:snagata@utah.gov).
- **General Coverage Questions** – General questions about coverage for certain activities or incidents can be directed at our Assistant Director, Steve Hughes, or our Loss Control Manager, Ron Boshard. Their email addresses are [swhughes@utah.gov](mailto:swhughes@utah.gov) & [ronboshard@utah.gov](mailto:ronboshard@utah.gov).
- **Legal Document or Contract Review**- Any legal document or contract you would like Risk Management to review should be sent to Dennis Flynn at [dflynn@agutah.gov](mailto:dflynn@agutah.gov).
- **Loss Control** - Your agency/school is assigned a specific loss control professional for physical, employment, and student-related concerns. If you don’t know your assigned consultant, please email Loss Control Manager Ron Boshard at [ronboshard@utah.gov](mailto:ronboshard@utah.gov).
- **Premium Questions/New Coverage** - Please contact Assistant Director Brian Jensen at [brianjensen@utah.gov](mailto:brianjensen@utah.gov) for questions regarding premiums and new insurance.
- **Public Relations with R&R Partners** - If you have a highly sensitive potential claim or lawsuit that includes news media involvement and you need assistance with, please contact Assistant Director Steven Hughes, [swhughes@utah.gov](mailto:swhughes@utah.gov), or Director Rachel Terry, [rachelgterry@utah.gov](mailto:rachelgterry@utah.gov).
- **Risk Coordinator/Committee Duties** - <https://risk.utah.gov/wp-content/uploads/Risk-Coordinator-Committee-Duties-1.pdf>
- **Risk Coordinator Training** - <https://risk.utah.gov/risk-coordinator-training-resource-catalog/>
- **Risk FAQs** - <https://risk.utah.gov/frequently-asked-questions/>
- **Statement of Values** - If you need assistance adding or changing buildings or other property on your statement of values, please contact Barbara Belliston at [belliston@utah.gov](mailto:belliston@utah.gov).
- **Utah Learning Portal Online training** - Online training portal houses our Bus and Auto Defensive Driving courses, Fire extinguisher, ADA, FMLA, and other training. Please contact [learningportal@utah.gov](mailto:learningportal@utah.gov)