



Division of Risk Management

State Risk Management Webinar Series

**Department of
Government Operations**

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2/12/2025

The New Risk Reduction Survey

Also known as the Self Inspection Survey or SIS

Why Does Risk Management Have A Self Inspection Program?

Utah Administrative Code R-37 Risk Management General Rules

R37-1-6. Premium Establishment.

In addition to other actuarially sound factors, the risk manager may use the following in determining the appropriate premiums for coverage provided to each covered entity:

- (1) Efforts at exposure management *including completion of self-inspection surveys*, employee training, agency attendance at Fund-sponsored seminars, agency risk control meetings, risk-related policy development and implementation.

AND:

R37-1-7. Risk Control Standards.

In accordance with Subsection 63A-4-101(2)(b)(i), each covered entity shall comply with the following risk control standards:

(4) The duties of the committee shall include the following activities:

(a) Identifying, evaluating and resolving entity risk exposures;

(b) Reviewing the hazards and corrective actions identified during the annual Risk Management self-inspection survey and developing effective and timely plans to eliminate those hazards;

View Administrative Code R-37 in its entirety [here](#)

Changes

- ▷ Old Program – Completed once a year
 - New Program – Completed monthly by targeted audience. You will not receive the survey every month.
- ▷ Old Program – Everyone completed the survey
 - New Program – You will only receive the survey when the questions are relevant to your Agency/University/School District. Each entity should receive a survey at least quarterly.
- ▷ Old Program – Every location was required to answer all questions
 - New Program – The entity Risk Representative will choose the locations to whom the survey relates, and forward the email to the correct people within their organization.

Changes

- ▷ Old Program – Same questions each year
 - New Program – Questions will be tailored to specific entity type, claims data, or current trends.
- ▷ Old Program – 300 plus questions
 - New Program – 5-10 questions per survey.
- ▷ Old Program – No follow-up from State Risk Management
 - New Program – Your Loss Control Representative will contact you for any items you may need or request assistance with.

Samples of Survey Topics And Their Intended Audience

- ▷ Playgrounds – K-12 and State Parks
- ▷ General Safety Items – All participants in the Fund
- ▷ Water Intrusion – All participants in the Fund
- ▷ OSHA Compliance – State Agencies
- ▷ Access Control – All participants in the Fund
- ▷ Workers Compensation – State Agencies
- ▷ Lab Chemical Storage – Higher Education, K-12, State Labs
- ▷ Housing – Higher Education
- ▷ Title IX – Higher Education, K-12
- ▷ Travel Out of the Country – Higher Education



**Our goal is to make the survey more
useful and less burdensome for
everyone.**

How The Program Works

The Risk Coordinator will receive an email from SIS@utah.gov.

The email will outline the topic of the survey and it's intended responders.

The Risk Coordinator will make the determination who in their agency completes the survey and forward the email to them.

A QR Code with a link will be provided to access the survey.

Sample Email

Karen Peterson <karenpeterson@utah.gov>
to Ron ▾

Feb 3, 2025, 2:12 PM (1 day ago)



Greetings,

The attached survey is meant to be completed by Agency Risk Managers/Coordinators. Please forward the email to all relevant agency personnel.

The QR Code below will give access to the survey.

Risk Reduction General Questions



Powered by

SafetyCulture



Thank you for your participation in the Risk Reduction Program.



**February's survey questions are based
on Utah Administrative Rule R37 – Risk
Management General Rules.**

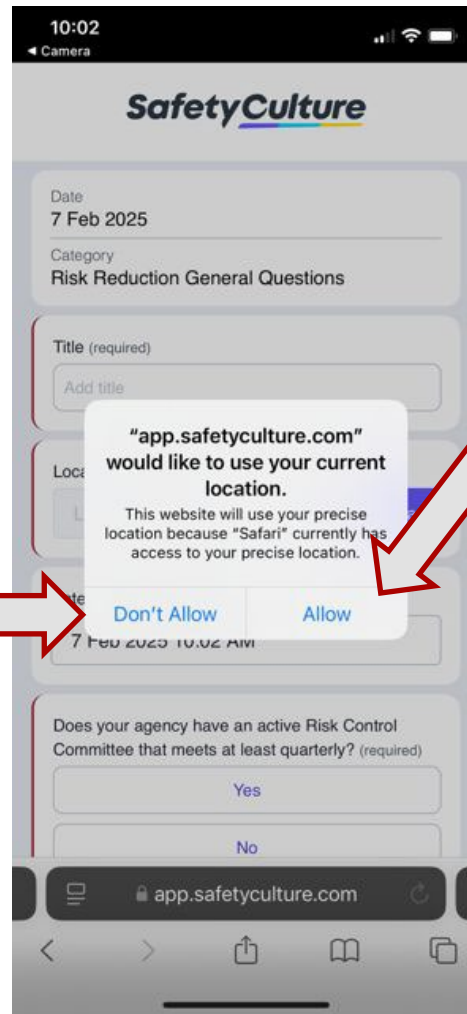
Tips On How To Complete The New Survey

Location

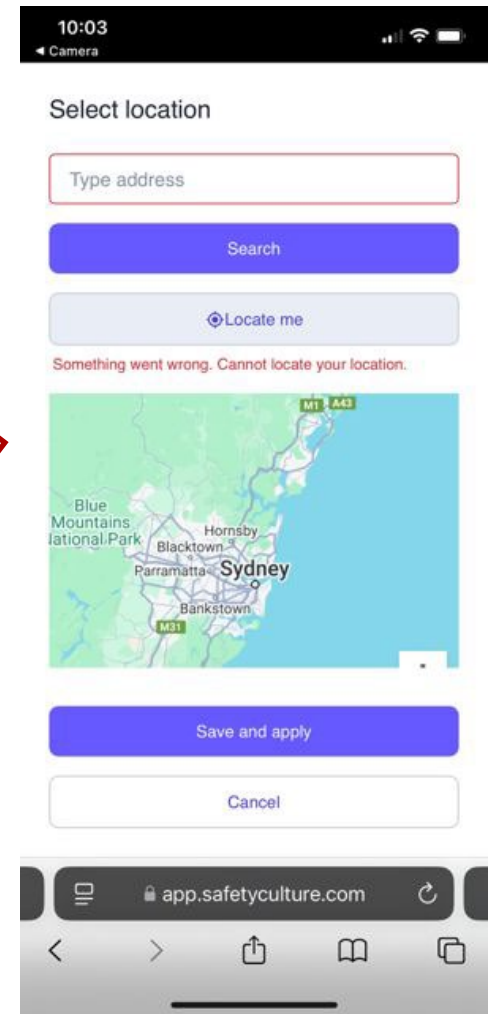
If your location is turned off in your privacy settings, you need to type in your location to proceed.

If you click Allow, it will map to your current location automatically.

If you click Don't Allow, you will have to manually enter your location.



The screenshot shows the SafetyCulture app interface. At the top, the status bar displays the time 10:02 and the camera icon. The app header shows the SafetyCulture logo. Below the header, there are fields for Date (7 Feb 2025), Category (Risk Reduction General Questions), and Title (required). A location permission dialog box is overlaid on the screen, asking for permission to use the current location. The dialog box has two buttons: "Don't Allow" and "Allow". A red arrow points from the "Allow" button to the "Allow" button in the dialog box. Below the dialog box, there are fields for Location and a question: "Does your agency have an active Risk Control Committee that meets at least quarterly? (required)". The bottom of the screen shows the Safari browser address bar with the URL app.safetyculture.com.



The screenshot shows the SafetyCulture app interface. At the top, the status bar displays the time 10:03 and the camera icon. The app header shows the SafetyCulture logo. Below the header, there is a "Select location" section. It includes a text input field labeled "Type address", a "Search" button, and a "Locate me" button. Below the "Locate me" button, there is a red error message: "Something went wrong. Cannot locate your location." Below the error message, there is a map of Sydney, Australia, showing various locations like Blue Mountains National Park, Hornsby, Blacktown, Parramatta, Sydney, and Bankstown. Below the map, there is a "Save and apply" button and a "Cancel" button. The bottom of the screen shows the Safari browser address bar with the URL app.safetyculture.com.

Title

Title is for the title of the person completing the survey.

The screenshot shows a mobile app interface for a SafetyCulture survey. At the top, the status bar shows the time 10:05 and a 'Camera' button. The SafetyCulture logo is at the top of the app. The survey form includes the following fields:

- Date:** 7 Feb 2025
- Category:** Risk Reduction General Questions
- Title (required):** Risk Manager (This field is highlighted with a red arrow)
- Location (required):** 4315 S 2700 W, Taylorsville, UT 84129, USA (with a 'Map' button)
- Date occurred (required):** 7 Feb 2025 10:02 AM
- Question:** Does your agency have an active Risk Control Committee that meets at least quarterly? (required)
- Answer:** Yes

The bottom of the screen shows a mobile browser address bar with the URL 'app.safetyculture.com' and standard mobile navigation icons.

Survey Questions

Answer all of the survey questions possible.

Boxes have been provided to explain your answers where applicable.



10:09

Does your agency have an active Risk Control Committee that meets at least quarterly? (required)

Yes

No

Unsure

If other than YES, please explain (optional)

Enter response...

Is your agency's assigned Risk Management Loss Control Consultant invited to the Risk Control Committee Meetings? (required)

Yes

No

Unsure

Does your agency have an active Accident Review Committee that is responsible for reviewing each

app.safetyculture.com

10:09

Unsure

Does your agency have an active Accident Review Committee that is responsible for reviewing each auto or bus accident for cause and preventability and recommend corrective action? (required)

Yes

No

Unsure

If other than YES, please explain (optional)

Enter response...

Does your agency have an Emergency Action Plan for each location and is this plan reviewed with employees on an annual basis? (required)

Yes

No

...

app.safetyculture.com

Who Is Reporting?

Contact information is captured so we can follow up with the person completing the survey.

When finished, click submit and you are done!

10:10

Does your agency have an Emergency Action Plan for each location and is this plan reviewed with employees on an annual basis? (required)

Yes

No

Unsure

If other than YES, please explain (optional)

Enter response...

What topics would you like Risk Management to present during the monthly Risk Webinars? (required)

Enter response...

Who is reporting this?

Name

Contact phone number or email

app.safetyculture.com

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A red arrow points to the 'Who is reporting this?' section of the form.

February Survey

If you would please follow the QR Code to complete and submit the survey for February.



Questions?

Please direct any additional questions to your assigned Loss Control Consultant or the Loss Control Manager

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